Speaker Evaluation Form

Workshop Name: _____

Speaker Name: _____

Date of Presentation: _____/_____/_____

Section I. Event Ratings To help improve the quality of future presentations, please complete this evaluation form.						
Key: 5 = Excellent, 4 = Very Good, 3 = Good, 2 = Fair, 1 = Poor. N/A = Not Applicable (No Opinion). Please circle your choice.						
1. Overall evaluation of this presentation:	5	4	3	2	1	N/A
2. Did this presentation meet your expectations? If it didn't, please let us know:	5	4	3	2	1	N/A
3. Level of usefulness of this presentation to you?	5	4	3	2	1	N/A
4. Would you recommend this presentation to others?	5	4	3	2	1	N/A
5. **Speaker's** knowledge about the topic for this presentation:	5	4	3	2	1	N/A
6. **Speaker's** presentation skills:	5	4	3	2	1	N/A
7. **Speaker** explained things clearly in this presentation:	5	4	3	2	1	N/A
8. Quality of the slides/ PowerPoint for this presentation:	5	4	3	2	1	N/A
9. Quality of the live demo(s) for this presentation:	5	4	3	2	1	N/A
10. Quality of the handouts for this presentation:	5	4	3	2	1	N/A

Section II. Additional Information
1. Topics presented that you found most useful:
2. Topics you think should have been added in this presentation:
3. Topics you think should have been eliminated in this presentation:
4. Other suggestions that could have improved this presentation: